

Ethel Everhard Memorial Library Board of Trustees
June 13, 2016 6:45P.M. Library

Presiding Officer: President, LeeAnn Kittleson , called the meeting to order at 6:45PM.

Roll: Trustees: LeeAnn Kittleson, Karen Christensen, Karen Robotka, Bruce Dethlefsen and Library Director, Aaron Raschke in attendance. Pat Adkins was absent.

Agenda: Robotka moved to approve the agenda for June 13, 2016 Board Meeting, second by Dethlefsen.
MC 4-0.

Minutes: Christensen moved to approve minutes of May 9, 2016 regular Library Board meeting as written. Second by Robotka. **MC 3-0-1 abstained.**

Public Comments: None.

Reports:

Financial Report:

1. Christensen moved to approve payment of Monthly Bills for June 2016. Second by Dethlefsen. Roll Call Vote: Kittleson – yes; Robotka - yes; Christensen-yes; Dethlefsen - yes. **MC 4 yes and 0 no.**
2. Income and Expense reports presented. May 2016 was discussed.

Director's Report:

1. Monthly Statistics May 2016: Circulation - 4230; eCirculation – 156; Patrons - 2327; New Cards - 5; Computer Hours - 176; Computer Users - 256; Wireless Devices - 270; Wireless Hours - 25; Website Visits - 971; Website Pageviews - 1881.
2. Summer Library Program started today, June 13th. Programs will be every Wednesday through the rest of June and July.
3. A Long Range Plan for the Marquette County Libraries was presented to the Marquette County Executive Committee. They will discuss and decide on whether to approve the plan at their next meeting.

Friends of the Library:

1. Next meeting is June 28th.
2. Book, Bake, and Plant Sale brought in a lot of people and had made \$1,100 through Friday.

Unfinished Business:

1. Baby changing stations have arrived and were installed in both bathrooms by Public Works. The quote for two new toilets and installation was \$2,000, so it was decided to stick with the current toilets for now. Levers to operate the hot and cold functions for the sinks was discussed and will be researched to increase accessibility. The bathrooms will be painted as soon as all other renovations are completed.

New Business:

1. The libraries Open Meeting Policy was discussed. Recommendations were made for where to post the agendas and when to make the minutes available. A revised Open Meeting Policy will be presented at the next board meeting.

Christensen made a motion made to adjourn Second by Robotka. **MC 4-0**

Next meeting, July 11, 2016. New Business: at 6:45pm

Minutes recorded by Aaron Raschke.